

SKILLS FOR ALL (S4A) VOCATIONAL TRAINING INSTITUTE

Oyam Town-Council – Oyam District.

C/o P.O BOX 604, Lira Tel: 0393238152 / 0778663588

Email: s4avti@gmail.com

Title: Instructor in Carpentry & Joinery
Responsible to: Principal
Reporting to: Coordinator Skills Development
Hours of work: 40 weekly hours/ 5 days

Start Date: As soon as possible

Role Summary:

We are looking for a highly motivated individual to join our Carpentry & Joinery team. Within this role you will teach formal and non-formal students on a variety of courses and will be contributing to the on-going development of workshop at S4A VTI.

The successful applicant MUST have industry experience and a minimum of a Diploma or Advanced Craft Certificate qualification. You will have gained the necessary experience from working within industry, or performing a similar role within an educational context. Delivering and maintaining standards expected by Awarding Bodies, Industry and Learners, and will include the delivery of Apprenticeships and Study Programmes in the area of Carpentry & Joinery across all levels.

Main duties

- Deliver all forms of academic and vocational study relating to Carpentry & Joinery.
- Produce and maintain above average success rates in the above area.
- Use innovation within your teaching and assessing.
- Utilizing the e-learning opportunities where appropriate.
- Carry out internal verification duties.
- Perform on-site assessments using a range of methods.
- Support the department with recruitment events.
- Understand personal responsibility to adhere to relevant policies and procedures of S4A-VTI and implement these to ensure vigilance at all times.
- Present the S4A-VTI in the best light at all times and ensure that all areas of personal activity comply with standards laid down by the college and relevant outside agencies.
- Undertake professional development and training to contribute to individual and the development of S4A-VTI as agreed through the Performance Appraisal Scheme process.
- Carry out all duties with due regard to Health and Safety Regulations.
- Ensure compliance with the Financial Regulations of S4A-VTI
- Positively promote equality of opportunity for staff and students
- Carry out other duties as may reasonably be required from time to time

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NOTES: (to be included on all job descriptions)

Suitable candidates will meet the following criteria:

- Hold or work towards a relevant teaching qualification. Such a Diploma or an Advanced Craft Certificate qualification.
- Have up to date knowledge and experience of the Construction industry.
- Be flexible and self-motivated with a dedication to student achievement and quality.
- Hold relevant English and Mathematics qualification at Level 2 or higher.

This job description is intended to provide a general guide to the duties and responsibilities of the post and aims to set this in the context of the framework within, which the post holder is expected to operate.

This job description should not be viewed as a legal document not a set of conditions of service and it can be received at any time in light of the needs of S4A VTI.

Any amendments to the job description will be discussed with the line manager and post holder and subsequently confirmed in writing.

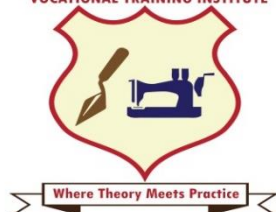
This job description is correct at April 2021. It will be updated in consultation with the post holder as circumstances change.

How to Apply:

Interested individuals should submit their applications either online to s4avti@gmail.com or hand deliver their CV and application letter directly to **ACSET Uganda office located at 1st Floor Room 8, Muntu Investment Building, Plot 10, Ojwina Road, Lira City** or to **S4A-VTI office in Oyam**. Please attach your academic documents and certificates with your application.

Please address your application letters to:

**The Director Skills for All VTI,
Oyam Town Council,
P.O BOX 604,
Lira Uganda**



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PERSON SPECIFICATION: Instructor in Carpentry and Joinery.

Criteria	Essential	Desirable
Education/ Qualification and Training		
Appropriate Occupational/professional Qualifications	x	
Assessor Awards		x
Teaching qualification		x
Internal Verifier Awards		x
English and Maths Qualification	x	
Experience		
Working with young people	x	
Assessing NVQ's in the workplace		x
Portfolio building		x
In-Occupationally Competent	x	
Training supplier activity		x
Working with employers		x
Internal verification		x
Assessing English & Maths		x
Skills and Competencies		
Excellent interpersonal and communications skills	x	
Good IT skills	x	
Ability to maintain accurate assessment records	x	
Good time management	x	
Knowledge/Awareness		
Apprenticeship frameworks		x
National Vocational Qualifications		x
Health & Safety in High Risk Workshops		x
The further education sector		x
Awarding body requirements		x
Attributes/attitudes		
Able to motivate others particularly young people	x	
Able to work under pressure to meet strict deadlines and targets	x	
Must be a team player	x	
Flexible approach to work	x	